

Questions from the Dakota ELP workshops:

1. Are Spanish Reports available for the Dakota ELP?

No.

2. How do BIA schools order ELP testing materials?

BIA schools are expected to give the Dakota ELP to all students who meet the conditions listed on page 2 of the Dakota ELP section of the TCH. The materials can be ordered in Spectrum or by calling the Harcourt Customer Support Center at 1-800-763-2306.

3. Who pays for the ELP testing at BIA schools and what is the cost of the materials /scoring?

Each BIA school is responsible for the cost of both materials and scoring, which is \$16.50 per student. Schools will be invoiced for the number of students for which materials are ordered. BIA schools can use the \$16.50 cost per student to estimate what their PO requisition should contain.

4. How can we get a copy of the SELP Speaking/Writing Training Manual?

Schools who need the Stanford English Language Proficiency Speaking/Writing Training Manual, Form B, which includes the CD for the sample speaking prompts used for training, can contact the Harcourt Customer Support Center at 1-800-763-2306 to have a copy sent to them.

5. What security agreements do we need to collect for the Dakota ELP?

Please refer to Appendix A of the TCH that was distributed at the September Writing Workshops for instructions on what security forms need to be filled in and collected for the Dakota ELP. Note that the TEST SECURITY AFFIDAVIT for Teachers/Examiners was revised in the TCH you were given in the Dakota ELP workshops to include counts of the materials received and returned. Please use the revised form for the Dakota ELP.

6. Do we need to fill out a separate security form for each test?

Yes. Per the advice of the Legal Department, each test needs to have the security forms collected.

7. Can the reports be returned sooner than June 2nd?

Every attempt will be made to do this, but due to the standard setting that needs to be done in May, this may not be possible.

8. What demographic data needs to be bubbled into the student response booklet?

Page 8-10 of the TCH indicate that information should be bubbled into boxes 8-17. In effect, if a student has a Pre-ID label, the only information that needs to be bubbled in is for boxes 16 and 17 due to a request from the Federal Government to begin collecting that information. A process to collect this information in SIMS is being discussed, but in the meantime, if possible, schools are asked to bubble in the information. If a student does not have a Pre-ID label, then the bubbling instructions outlined on pages 8-10 should be followed.

9. What students will we have Pre-ID labels for?

Harcourt prints and sends Pre-ID labels to everyone listed correctly on the Pre-ID files we receive from the state, or from the Rapid City and Sioux Falls school districts. We do not filter the information other than to check that the file layouts are correct. If all goes as planned, no labels should have gone out for students who are coded P2, P3, or P4.

10. How do we know when our materials will arrive and will it arrive by UPS or FedEx?

Spectrum should reflect when your order was submitted and shipped, as well as provide a Tracking Number for when UPS will deliver them. The info on the website will also include the second shipment of SELP Test Booklets that were not included in the first material shipment.

The URL for that website is: www.harcourtspectrum.com